



RG/ACC/277/2026



STUDENT EXCHANGE AGREEMENT
between
UNIVERSIDAD DE GUADALAJARA, MEXICO
and
UNIVERSITY OF WARSAW, POLAND

Universidad de Guadalajara (hereinafter referred to as UDEG), a public body, decentralized from the Government of the State of Jalisco, with autonomy, legal personality and property ownership rights, in accordance with the provisions of Article 1° of its Organic Law, published by the Local Executive on January 15th, 1994, in execution of the decree number 15,319 of the Honorable Congress of the State of Jalisco, located at Avenida Juárez 976, Colonia Centro, Postal Code 44100, in Guadalajara, Jalisco, Mexico, represented in this act by its Rector General, Mtra. Karla Alejandrina Planter Pérez, who is the highest executive authority of Universidad de Guadalajara and its legal representative, in accordance with Article 32° of the Organic Law of the university, assisted by the Secretary General, Mtro. César Antonio Barba Delgadillo, responsible for certifying acts and deeds under the terms of Article 40° of the Organic Law of the university, and

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the University of Warsaw (hereinafter referred to as UW), a public university founded on 19 November 1816 and operating pursuant to the Act of 20 July 2018, "Law on higher education and science", located at Krakowskie Przedmieście 26/28, 00-927 Warsaw, Poland, represented in this act by its Rector, Prof. Alojzy Z. Nowak,

both universities hereinafter individually referred to as "a Party" and collectively as "the Parties", enter into this Student Exchange Agreement on the date of last signature hereof (the "Effective Date").

The purpose of this Agreement is to further mutual understanding between UDEG and UW, and to enhance each Party's teaching, learning, and internationalization objectives. This Agreement provides for exchange opportunities for both undergraduate and graduate students from one Party (the "Home Institution") to study at the other Party (the "Host Institution"), and UDEG and UW agree to institute this Exchange Program under the following terms:

1. Duration of Stay

The duration of stay for exchange students under this Exchange Program (the "Exchange Students") at the Host Institution shall normally be up to a period of one (1) semester or, at most, one (1) full academic year, subject to the mutual agreement of both Parties.

2. Number of Exchange Students

UDEG and UW will exchange up to two (2) full-year students or four (4) one-semester students in each academic year during the term of this Agreement. However, this number of exchange students may vary in any given year as mutually agreed by both Parties, provided that a balance of exchanges is achieved or fulfilled during the term of this Agreement. Both Parties will review



the arrangements under this Exchange Program annually to maintain a well-balanced exchange collaboration.

3. Status of Exchange Students

The Host Institution shall normally accept incoming exchange students from the Home Institution as its non-regular students (i.e. students who do not aim at obtaining a degree from the Host Institution).

4. Acceptance Procedures

The students participating in the Exchange Program under the terms of this Agreement shall be selected initially by the Home Institution, and the Host Institution shall make the final admission decision in each case.

The Home Institution will submit the required documents of the selected students to the Host Institution for information and admittance purposes, on the deadline date indicated by the Host Institution.

The following selection criteria will generally apply in admitting applicants as Exchange Students, but may be reasonably varied in appropriate cases upon mutual agreement by the Parties:

- a) For UW: Students must have completed at least one (1) year of study at the Home Institution prior to participation in the Exchange Program;
- b) Students must have a good academic standing at the Home Institution and/or other relevant qualifications;
- c) Students must have meet language proficiency requirements or other relevant requirements imposed by the Host Institution; and
- d) Students must be capable of meeting the financial responsibilities for participating in the Exchange Program.

5. Study Program

Each Exchange Student shall determine the study program to be enrolled at the Host Institution in consultation with academic advisors of either of or both the Home and Host institutions. Depending on the study program, language requirements and/or other prerequisites may be imposed in accordance with the regulations of the Host Institution. Exchange Students will normally be permitted to enroll into their applied study programs and may take courses at the Host Institution, as long as those courses correspond to the same level and/or are comparable to those taught at their Home Institution, and unless these programs are subject to a limitation of student enrollment number.

The Host Institution and/or its international programs coordinator retains the right to review the Exchange Student's study programs enrollment requests and to make the final decision





concerning such request. Lack of availability of desired classes may result in denial of otherwise qualified applicants.

The academic extension programs of Universidad de Guadalajara and those offered by its Productive Entities, such as Colegio de Español y Cultura Mexicana and the PROULEX-COMLEX Corporate System, are not included in this Student Exchange Agreement.

6. Academic Record and Accreditation

The Host Institution shall evaluate the academic performance of each Exchange Student during the Exchange Student's study at the Host Institution under the Exchange Program according to the Host Institution's rules, procedures, policies or regulations and shall send to the Home Institution the academic record(s)/transcript(s) of each Exchange Student in respect of the subjects, units or courses undertaken at the Host Institution under the Exchange Program. The Home Institution may validate the academic record(s)/transcript(s) of each Exchange Student as part of the Exchange Program according to its regulations, policies, procedures or rules. If requested, the Host Institution will provide course descriptions and information on the institution's grading system.

7. Tuition, Fees, and Expenses

Provided that they have paid the appropriate tuition fees to their Home Institution, Exchange Students shall not be required to pay tuition fees at the Host Institution. Other costs, including costs and expenses for international and daily travel, immigration, visa, clothing, study materials, stationery, books, supplies, meals, health and travel insurance, accommodation (including payment of any deposits, rent, service charges or other expenses associated with the accommodation), any fees that may be payable to the Host Institution's student organization or student welfare organization, and other incidental, personal and living expenses or liabilities arising out of or incurred during the Exchange Program, will be the responsibility of the Exchange Student.

Both institutions agree that it is the responsibility of the Exchange Students to carry out the immigration procedures to obtain the corresponding visa in their country of origin.

8. Regulations

During the exchange period in the Host Institution, the Exchange Student shall comply with the Host Institution's internal regulations, policies, procedures or rules as appropriate, and may be subject to the sanctions contemplated in case of non-compliance; in this case, the Home Institution must be informed.

9. Government Requirements

Exchange student shall meet and comply with all applicable laws and requirements of the host country or jurisdiction where the Host Institution is situated as regards immigration, including where appropriate, arrangements for their family members and dependents. Exchange Students shall ensure that they keep their Host Institution fully informed of their movement,



accommodation details and their contact details during the period of their exchange. The Host Institution, to the extent of its possibilities, will act as the point of contact with the Exchange Students in relevant circumstances.

10. Dispute Resolution

Both Parties agree to first adopt non-litigation means to resolve any disputes arising out of or in relation to the performance of this Agreement. The Rector, Vice-Rector, Dean or their designated representative of each Party shall resolve any such problems or disputes amicably in a collaborative manner and shall endeavor to settle the problem or dispute by direct negotiation in good faith.

11. Data Protection

- 1) The Parties declare that they are aware of the legal provisions on data protection, including in particular the provisions of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (Official Journal of the EU L 119 of 04.05.2016, p. 1, as amended), hereinafter referred to as "GDPR", and the Act of 10 May 2018 on the protection of personal data.
- 2) The Parties, as the data controllers within the meaning of Article 4(7) of the GDPR, make available to each other personal data (official data) of the Parties/persons representing the Parties and persons participating in the performance of the Agreement, based on employment or civil law contracts entered into, the processing of which is necessary for the purposes of the legitimate interests of the controller, i.e. the conclusion and performance of the Agreement in question, pursuant to Article 6(1)(b) or (f) of the GDPR.
- 3) The Parties hereby declare that provided the persons referred to in section 2 with the information set out in Articles 13 and 14 respectively of the GDPR.
- 4) Furthermore, the University of Warsaw informs that the electronic version of the information concerning the processing of personal data by the University of Warsaw, and provided to UDEG, is also available at the following webpage: <https://odo.uw.edu.pl/obowiazek-informacyjny/>.
- 5) The Parties agree to comply with the relevant provisions applicable to Universidad de Guadalajara, such as: Constitución Política de los Estados Unidos Mexicanos; Ley General de Protección de Datos Personales en Posesión de Sujetos Obligados; Ley Federal de Protección de Datos Personales en posesión de los particulares; Ley General de Transparencia y Acceso a la Información Pública; Ley Federal de Transparencia y Acceso a la Información Pública; Reglamento de la Ley Federal de Protección de Datos Personales en Posesión de los Particulares; Constitución Política del Estado de Jalisco; Ley de Protección de Datos Personales en Posesión de Sujetos Obligados del Estado de Jalisco y sus Municipios; Ley de Transparencia y Acceso a la Información Pública del Estado de Jalisco y sus Municipios; Reglamento de la Ley de Transparencia y Acceso a la





Información Pública del Estado de Jalisco y sus Municipios; Guidelines for the elaboration of public versions for the subject obliged pursuant to Article 24 of the Ley de Transparencia y Acceso a la Información Pública del Estado de Jalisco y sus Municipios (by their titles in Spanish).

- 6) Furthermore, the Universidad de Guadalajara informs that the electronic version of the information concerning the processing of personal data by the Universidad de Guadalajara, and provided to UW, is also available at the following webpage: <https://www.transparencia.udg.mx/proteccion-de-datos>.

12. Contact Persons Responsible for the Execution of Agreement

For UDEG	For UW
Coordination for Internationalization, or person to whom delegates functions	Head of the International Relations Office
Phone: +52 (33) 3134 2222 Ext. 12941 or 12906	Phone: +48 22 55 24 082
Email: coordinaciondeinternacionalizacion@udg.mx	Email: international@adm.uw.edu.pl
Postal address: López Cotilla 1043, Colonia Centro, Postal Code 44100, Guadalajara, Jalisco, Mexico	Postal address: Krakowskie Przedmieście 26/28, 00-927 Warsaw, Poland

13. Agreement Term, Amendment, and Termination

This Agreement shall commence on the Effective Date and shall remain in force for a term of five (5) years ("Term") unless it is terminated pursuant to the terms of this Agreement.

This Agreement may be revised through the mutual written agreement of both Parties and may be terminated by either Party upon giving six (6) months advance written notice to the other Party. In the event that either Party terminates this Agreement, notwithstanding the termination and to the extent permitted by applicable and relevant law, the Host Institution shall honor the terms of the Agreement for any related activities in progress under the Exchange Program, and the Exchange Students and shall be permitted to complete their studies, research or training at the Host Institution which are in progress under the Exchange Program at the date of termination.

Amendments and modifications to the text or provision of this Agreement require a separate written agreement to be signed on behalf of both Parties by their respective authorized representatives, in accordance with the applicable regulations and through the corresponding



legal instruments, with the Parties shall be bound to comply with the new stipulations as of the date of signature.

Having read the present instrument, being aware of the content and scope of each of its clauses and indicating the absence of malice, dishonesty or any other reason that vitiates their consent, the Parties sign this Agreement in two (2) equivalent counterparts in English, with one (1) counterpart for each Party.

For Universidad de Guadalajara

Place: Guadalajara, Jalisco, Mexico

Date: 05 AGO 2026

Mtra. Karla Alejandra Planter Pérez

Rector General

Mtro. César Antonio Barba Delgadillo

Secretary General

For the University of Warsaw

Place: Warsaw, Poland

Date: 14/7/26

Prof. Alojzy Z. Nowak

Rector



WITNESS

Mtra. Valeria Viridiana Padilla Navarro

Coordinator for Internationalization



OFICINA DE LA
ABOGACÍA GENERAL

This signature page corresponds to the STUDENT EXCHANGE AGREEMENT between University of Warsaw, Poland, and Universidad de Guadalajara, Mexico, and forms part of the full document consisting of six (6) pages, including this final page. -----