



RG/ACC/322/2026



SPECIFIC AGREEMENT FOR THE EXCHANGE OF STUDENTS ENTERED INTO BY AND BETWEEN **UNIVERSIDAD DE GUADALAJARA, MEXICO**, HEREINAFTER REFERRED TO AS "UDEG", REPRESENTED BY ITS RECTOR GENERAL, MTRA. KARLA ALEJANDRINA PLANTER PÉREZ, ASSISTED BY THE SECRETARY GENERAL, MTRO. CÉSAR ANTONIO BARBA DELGADILLO, AND, ON THE OTHER HAND, **FREIE UNIVERSITÄT BERLIN, GERMANY**, HEREINAFTER REFERRED TO AS "FU", REPRESENTED BY ITS PRESIDENT, UNIV.-PROF. DR. DR. H.C GÜNTHER M. ZIEGLER; IN ACCORDANCE WITH THE FOLLOWING STATEMENTS AND CLAUSES:

STATEMENTS

"FU" declares:

- I. That it is a statutory body under public law in accordance with §§ 1 and 2 of the Berlin State Higher Education Act (Berliner Hochschulgesetz).
- II. That its representative is empowered to enter into this type of agreement, as established in §§ 1 and 52 (2) of the Berlin State Higher Education Act (Berliner Hochschulgesetz).
- III. That it is a leading research institution. It is one of the 13 German universities being funded through the German government's Excellence Strategy and is part of the only University Consortium of Excellence, the Berlin University Alliance. The four Berlin partners – Freie Universität Berlin, Humboldt-Universität zu Berlin, Technische Universität Berlin, and Charité – Universitätsmedizin Berlin – successfully submitted a joint proposal in the Excellence Strategy entitled Crossing Boundaries toward an Integrated Research Environment. The four institutions' long-term goal is nothing less than to turn Berlin into an integrated research environment and one of Europe's leading research hubs. Through the Dahlem Research School, Freie Universität Berlin promotes the training and development of junior scholars and scientists. The university maintains more than 200 bilateral partnerships and more than 400 Erasmus+ agreements with universities worldwide. About 17 percent of its 33,500 students come from abroad. Freie Universität Berlin has 16 academic departments and central institutes offering over 150 degree programs across a wide range of subjects.
- IV. That designates as responsible for the execution of this agreement the Division of International Affairs.
- V. That it indicates, as its legal domicile, the property located at Kaiserswerther Straße 16–18, 14195 Berlin, Germany.



"UDEG" declares:

- I. That it is a public body, decentralized from the Government of the State of Jalisco, with autonomy, legal personality and property ownership rights, in accordance with the provisions of Article 1° of its Organic Law, published by the Local Executive on January 15th, 1994, in execution of the decree number 15,319 of the Honorable Congress of the State of Jalisco.
- II. As stated in sections II and III of Article 5° of the Organic Law of the university, its purposes are to organize, carry out, promote and disseminate scientific, technological, and humanistic research; as well as to recover, preserve, increase and disseminate culture.
- III. That it is an attribution of Universidad de Guadalajara, in accordance with Article 6°, Section III of its Organic Law, to carry out teaching, research and cultural dissemination programs, pursuant to the principles and guidelines established in Article 3° of the Political Constitution of the United Mexican States.
- IV. That the Rector General is the highest executive authority of Universidad de Guadalajara and its legal representative, in accordance with Article 32° of the Organic Law of the university.
- V. That the Secretary General is responsible for certifying acts and deeds under the terms of Article 40° of the Organic Law of the university.
- VI. That designates as responsible for the execution of this Agreement the holder of the Coordination of Internationalization, or person to whom delegates functions.
- VII. That it indicates as legal domicile the property located at Avenida Juárez 976, Colonia Centro, Postal Code 44100, in Guadalajara, Jalisco, Mexico.

CLAUSES

FIRST. The objective of this Agreement is to establish the basis for an exchange program for undergraduate and graduate students between both universities, in the on-site and/or virtual modalities.

SECOND. The academic extension programs of Universidad de Guadalajara and those offered by its Productive Entities, such as *Colegio de Español y Cultura*



OFICINA DE LA
ABOGACÍA GENERAL



Mexicana and the PROULEX-COMLEX Corporate System, are not included in this Specific Agreement for the Exchange of Students.

THIRD. Each Party will select and nominate its students to participate in the exchange program, according to the procedures and requirements set forth by the host institution. The admittance of exchange students remains within the discretion of the host institution.

FOURTH. Student exchanges under this Agreement will be adjusted to the school calendar of each university and may have a duration of one semester or a full academic year, or a shorter duration when the academic program so requires, upon agreement between both universities.

Students selected for the exchange program may take courses at the host institution, as long as they correspond to the same level and/or are comparable to those taught at their home institution.

FIFTH. The home institution will submit the required documents of the selected students to the host institution for information and admittance purposes, on the deadline date indicated by the host institution.

SIXTH. The Parties agree to consider as confidential all information related to the activities of "UDEG" to which "FU" has access, and vice versa, as a result of this Agreement and which is not public. The Parties acknowledge that "FU" is a public body subject to the European General Data Protection Regulation (GDPR). For further information, see <https://gdpr-info.eu/>. The Parties agree that in performing their respective obligations under this Agreement, they will at all times comply with the access to information and privacy legislation relevant and applicable to them. In addition, each recipient shall use its best efforts to comply with the above-mentioned laws and subsidiary legislation applicable to privacy and data protection in the disclosing Party's country. Contact point for data protection enquiries is at "FU" Dr. Karsten Kinast, Data Protection Officer, DSB-FUBerlin@kinast.eu, and at "UDEG" it is the Coordination of Transparency and General Archive (Coordinación de Transparencia y Archivo General, CTAG, in Spanish) (<https://transparencia.udg.mx/proteccion-de-datos>).

SEVENTH. Students participating in the exchange program will pay registration and tuition fees to their home institution. The host institution will not charge them for these items. "UDEG" students enrolled at "FU" must pay social fees of approx. 330€ each semester. These are non-university fees and include student union and student service fees, as well as a public transportation ticket for the area of Berlin and vicinity.



EIGHTH. Both Institutions agree to exchange, under the terms of this Agreement, up to two (2) full-time equivalent ("FTE") undergraduate/graduate students per academic year. Students participating for one academic year (two semesters) will be counted as one (1) FTE. Students participating for less than one academic year will be counted 0.50 FTE for each semester. Any disparity in the number of students will be adjusted in the following year.

NINTH. After the final examination period and the exchange period, the host institution will send to the home institution a report with the grades obtained by each exchange student. The conversion of academic records will be subject to the regulations of each of the universities signatory to this agreement. If requested, the host institution will provide course descriptions and *curricula vitae* of the professors with whom the exchange students have taken classes, as well as information on the institution's grading system.

TENTH. The students selected for the exchange will have the same academic and administrative rights and responsibilities that the host institution applies to its own students. Exchange students must adhere to the laws and the university regulations, and may be subject to the sanctions contemplated in case of non-compliance; in this case, the home institution must be informed. Exchange students will not obtain a degree at the host institution.

ELEVENTH. Both institutions agree that it is the responsibility of the exchange students to carry out the immigration procedures to obtain the corresponding visa in their country of origin.

TWELFTH. Exchange students will be responsible for all additional expenses of the exchange, including, but not limited to, transportation, lodging and food. At their own expense, participating students will be required to purchase medical insurance as required by the home and host institution ("UDEG" students attending "FU" are required to purchase a student health insurance plan unless they can provide proof of comprehensive health insurance valid in Germany). Any medical expenses not covered by such insurance will be the personal responsibility of participating student.

THIRTEENTH. Each of the institutions of this Agreement will provide academic advising and counseling services to exchange students during their stay at their respective universities.

FOURTEENTH. Neither Party shall be responsible to the other for the consequences of any delay or failure to perform any obligation in connection with this Agreement, in whole or in part, caused by or resulting from unforeseeable external events beyond the Parties' reasonable control ("Force Majeure Events"), including, but not limited to: war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest; explosions, flood, fire, earthquake, or other natural





disasters; actions, embargoes or blockades in effect on or after the date of this Agreement, action by any governmental authority, national or regional emergency, social or political disruptions, or health crisis situations or medical epidemics. The defaulting or delaying Party shall give prompt written notice of the Force Majeure Event to the other Party, stating the period of time the occurrence is expected to continue. The Parties agree to cooperate in good faith to mitigate the effect of any such delay or failure to perform. Once these events have been overcome, the activities may be resumed in the manner and terms determined by the Parties.

FIFTEENTH. This Specific Agreement for the Exchange of Students shall be valid for a period of five (5) years from the date of its joint signature. In case of separate signatures, it shall take effect from the date of the last signature. This Agreement may be renewed, modified or terminated if either Party so requests at least six (6) months in advance and in writing. Students who have already been accepted by the Parties before the expiry of this Agreement or, as the case may be, its termination, shall not be affected and shall be allowed to complete their stay at the host institution.

SIXTEENTH. The Parties declare that the signing of this Agreement and the commitments undertaken herein are the result of their good faith, and therefore they will take all the necessary actions for its due compliance. In the event of any discrepancy in its interpretation, it will be resolved by mutual accord.

Having read the present instrument, the Parties being aware of the content and scope of each of its clauses and indicating that there is no fraud, bad intentions or any other reason that vitiates their consent, they sign this Agreement in duplicate, in English, both versions with equal content and validity.

Place: Guadalajara, Jalisco, Mexico

Date: 25 AGO 2026

Place: Berlin, Germany

Date: 9. July 2026

UNIVERSIDAD DE GUADALAJARA

FREIE UNIVERSITÄT BERLIN

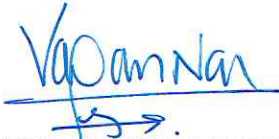
**MTRA. KARLA ALEJANDRINA
PLANTER PÉREZ
RECTOR GENERAL**

**UNIV.-PROF. DR. DR. H.C. GÜNTER
M. ZIEGLER
PRESIDENT**




**MTRO. CÉSAR ANTONIO
BARBA DELGADILLO**
SECRETARY GENERAL

WITNESS


**MTRA. VALERIA VIRIDIANA
PADILLA NAVARRO**
COORDINATOR FOR
INTERNATIONALIZATION

This signature page corresponds to the SPECIFIC AGREEMENT FOR THE EXCHANGE OF STUDENTS between Freie Universität Berlin, Germany, and Universidad de Guadalajara, Mexico, and forms part of the full document consisting of six (6) pages, including this final page. -----



**OFICINA DE LA
ABOGACÍA GENERAL**